

# MCPM Board of Directors Agenda

*Mission: Mountain City Public Montessori provides equitable access to a high-quality, relevant Montessori education to meet the needs of all students and to strengthen our community.*

DATE	MEETING NAME
01/04/2023 - January work session	
<b>ATTENDEES–MCPM Board of Directors</b>	
Sasha, Wren, Ian, Stella, Dawn, Brittany, Aaron, Lara,	Recorder: Brittany
<b>ATTENDEES–Others</b>	

TIME	<b>CALL TO ORDER - 8:34</b>
	Reading of Mission Statement Reading of Ethics Statement Pledge to the Earth Welcome to our new board member, Stella Plato!
	<b>APPROVAL OF AGENDA AND MINUTES</b>
	Minutes approved from 2nd December Board meeting
	<b>PUBLIC COMMENT</b>
	<p style="text-align: center;">If you would like to submit public comments please email <a href="mailto:info@mcpublic.org">info@mcpublic.org</a> by noon on the day of the meeting with request to speak in person or with text of comments to be submitted to the public record. Meeting schedule with a link to the live stream is on our website.</p>
	<b>COMMITTEE REPORTS</b>
	Personnel

- Hiring update
  - Recruiting for two director positions, phone calls with applicants, selecting who to move forward for interviews. Excited about the applications we have so far, but will extend timeline to get a good fit if needed.
  - Important to follow a rubric when hiring, eliminate any potential bias
  - If they do an introduction, tell them ahead of time what we want to hear, know as a group what a “passing” answer is. Make sure they have the context of why we are asking, remove any ambiguity.
  - Hope to have positions identified by the end of January.
- Paid FB ads?
  - Not at this time
- Not posting director positions on Indeed
- Trying to post on LinkedIn - having issues

#### Marketing and Enrollment

- First open house event is January 10
  - Brittany will send email tomorrow with jobs / things to bring
  - 21 tickets “sold” for January 10 evening event
  - 30 tickets “sold” for January 21 - daytime/Saturday event
- Enrollment open!
  - 121 total (as of 4:30pm)
- Paid FB ads (3)
- Website updates needed: latest newsletter and Stella’s bio and photo

#### Community Engagement

- Calendar of community events
  - Tell Wren about any events that may be a good fit for MCPM
- Committee Onboarding
  - Brittany will modify web survey so committee chairs get an email when people sign up for their committees.

#### Facility

- ECO for CUMC Facility - primary goal for committee
- CUMC Space Sharing - will do walkthrough with church trustee chair, Chris
- Site Issues - parking, pickup / dropoff, playground
- School Safety - will do walkthrough with APD soon
- Montessori Materials and Furniture Acquisition

#### Policy and Board Development

- RTO Checklist - 50 line items for next round. Lots of overlap. Broke them down by effort. Trying to do 12 per month so we are ready for RTO2.

#### Development

- Looking at an event in April

	<b>NEW BUSINESS</b>
	<p>Narrative Crafting</p> <p>Hood Huggers Tour for the board? - not soon, but it would be nice to get together.</p> <p>Name change for 501(c)(3) - Wren is going through the steps to change our name. Will take a few more weeks but is easier than expected.</p>
	<b>ANNOUNCEMENTS</b>
	<b>ADJOURNMENT - adjourn at 10:35pm</b>

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*Minutes approved by the MCPM BoD January 18, 2023*