

MCPM Board of Directors Agenda

Mission: Mountain City Public Montessori provides equitable access to a high-quality, relevant Montessori education to meet the needs of all students and to strengthen our community.

DATE	MEETING NAME
2/15/2023 - 2nd February Meeting	
ATTENDEES–MCPM Board of Directors	
Wren Cook - Absent Ian Gibbs Hall - present Dawn Meskill - present Brittany Wager - present	Lara Lustig - present Sasha Skau - present Aaron Brumo - present Stella Plato - present
ATTENDEES–Others	

TIME	CALL TO ORDER
5:35	Called to order by: Ian Gibbs Hall Roll Call Quorum: yes Reading of Mission Statement by Sasha Skau Reading of Ethics Statement by Aaron Brumo - Brittany reports a conflict of interest re: Director contract Pledge to the Earth by Stella Plato
APPROVAL OF AGENDA AND MINUTES	
	Dawn moves to approve today's agenda, Stella seconds. Roll call vote: Yay: Dawn Brittany Lara Sasha

	<p>Aaron Stella Ian</p> <p>Motion passes unanimously. Agenda runs as written.</p> <p>Aaron moves to approve minutes from the last board meeting. Brittany seconds.</p> <p>Yay: Dawn Brittany Lara Sasha Aaron Stella Ian</p> <p>Motion passes unanimously.</p>
	PUBLIC COMMENT
	No public comment.
	EXECUTIVE REPORTS
5:45	<p>Co-Chairs:</p> <ul style="list-style-type: none"> ● RTO Feedback revisions <ul style="list-style-type: none"> ○ Bylaw review by attorney ● Board Retreat is March 4 <ul style="list-style-type: none"> ○ Food planning help needed ○ Agenda development/priorities <ul style="list-style-type: none"> ■ Develop timeline to get us through spring and summer - requested by Elizabeth Slade ■ How to make transition to staff, directors, teachers ■ HR/Hiring and onboarding ■ Strategic planning <p>Vice-Chair: no new items to report Secretary: no new items to report</p>
	COMMITTEE REPORTS
	<p>Marketing and Enrollment</p> <ul style="list-style-type: none"> ● Enrollment update ● Two more events - March 18 and April 10 (for lottery families only) ● Swag plan and connection to fundraising <ul style="list-style-type: none"> ○ Need to take discussion offline

	<ul style="list-style-type: none"> ○ Currently looking at t-shirts, pencils, seeds, and more <p>Personnel</p> <ul style="list-style-type: none"> ● Hiring Update - moving along! Getting ready to post EC position ● Director-Board mentorship - create partnership between key board member and director, so the director has someone to lean on. <p>Policy and Board Development</p> <ul style="list-style-type: none"> ● Have new volunteer on committee, Maegan Brown (mental health specialist) ● EC documents will be coming soon, will need prompt feedback so they can get on the agenda for approval <p>Facility</p> <ul style="list-style-type: none"> ● MCPM / CUMC Update ● Permit Drawing Update ● School Safety Plan Update ● NCDPI E-Rate (aka free internet) ● Montessori Classroom Planning ● Bus! - would like to have a driver and parking area ready if we find the right used bus <p>Educational Planning and Support</p> <ul style="list-style-type: none"> ● Classroom Furniture - classroom layouts ● Classroom Supplies 22-23 <p>Development</p> <ul style="list-style-type: none"> ● Working on Advertising Policy and Gift Acceptance Policy - will be coming to the board for approval soon ● Collateral needs - would like a brochure, one pager, already in the works! ● Grants - send them to development committee if you come across anything that feels like a good fit <p>Finance</p> <ul style="list-style-type: none"> ● Financing search ● Will have financial statement next BoD meeting <p>Community Engagement</p> <ul style="list-style-type: none"> ● Panel Discussion: Moore Montessori Staff - will be virtual, both for panelists and attendees.
	OLD BUSINESS
6:05	<p>ACTION: Consent Agenda</p> <ul style="list-style-type: none"> ● Testing calendar - revisions in blue

- Calendar policy - revisions in blue
- Volunteer background check policy - new
- Records Retention policy - revisions in blue
- Third party contracts policy - revisions in blue

Dawn moves to approve the consent agenda. Aaron seconds. No further discussion.

Roll call vote:

Yes:

Dawn

Brittany

Lara

Sasha

Aaron

Stella

Ian

Motion passes unanimously.

Removed from consent agenda until 15% question is clarified:

- Lottery Policy - revisions in blue

ACTION: Directors Employee Agreement

Calendar Revision

- 10 days of PD
- Add more PD throughout the year (full day vs. ½ day)
 - Include more PD around breaks, weekends, holidays, not random middle of the week
- Total alignment to ACS calendar?
 - BoD feels that alignment is important for teachers, staff, families, but full alignment is not needed.
- Family survey

NEW BUSINESS

none

ANNOUNCEMENTS

none

ADJOURNMENT - 7:08pm