

MCPM Board of Directors Approved Meeting Minutes

Mission: Mountain City Public Montessori provides equitable access to a high-quality, relevant Montessori education to meet the needs of all students and to strengthen our community.

DATE	MEETING NAME
6/21/2023 - 2nd June Meeting	
ATTENDEES–MCPM Board of Directors	
Present: Wren Cook Dawn Meskil Sasha Skau Aaron Brumo Stella Plato Jerick Wilson Maegan Brown	Absent: Lara Lustig
ATTENDEES–Others	

TIME	CALL TO ORDER
5:42 PM	Called to order by: Roll Call Quorum (need 5/8): 7 of 8 board members are present Reading of Mission Statement - Aaron Reading of Ethics Statement - Dawn Pledge to the Earth - Sasha
APPROVAL OF AGENDA AND MINUTES	
5:47 PM	Wren moves to adopt tonight’s agenda. With no additions, the agenda will run as stated. Wren moves to approve the minutes from our June 7th agenda, Jerick seconds.

	With no corrections, the minutes stand approved.
	PUBLIC COMMENT
5:48 PM	If you would like to submit public comments please email info@mcpublic.org by noon on the day of the meeting with a request to speak in person or with text of comments to be submitted to the public record. In accordance with open meeting laws, a meeting schedule with a link to live stream is on our website at: https://mountaincitypublic.org/our-school/board/board-meetings/
	EXECUTIVE REPORTS
5:49 PM	Chair: Gratitude <ul style="list-style-type: none"> Grateful for our community, staff, families, and board.
	DIRECTOR REPORTS
	COMMITTEE REPORTS
5:51 PM	<p>Community Engagement</p> <ul style="list-style-type: none"> First Popsicles in the Park feedback <ul style="list-style-type: none"> Engaged in conversation the whole time, families are excited and want connection to this community Next time we need to define our roles better (have a person in charge of forms, someone to take photos, record number attended, etc) We estimate that there were about 50 adults + their families Family Engagement Summer 2023 Event Logistics and Sign-ups <p>Development</p> <ul style="list-style-type: none"> Moving forward with engaging families with opportunities Working on Giving Page (website) Working on giving levels and sales deck for corporate sponsors <p>Educational Planning and Support</p> <ul style="list-style-type: none"> Jerick will follow up with after-care partners to see how many/if families have signed up Last meeting with board members was last Thursday. First staff meeting will be in the middle of July Working to get staff feedback for mission and vision <p>Facility</p> <ul style="list-style-type: none"> Construction Update: <ul style="list-style-type: none"> Week of 6/19 – Ceiling grids, Electrical, Plumbing, Fiber, Data Cabling Week of 6/26 – Demo for door frames, more ceilings, painting

- Week of 7/3 – Painting, TCO for stocking rooms / furniture install
- Week of 7/10 – Doors received & installed
- Week of 7/17 – Final inspection & ECO
- Volunteers needed to help paint existing cabinets (weekends dates 7/8,7/9,7/15,7/16)
 - Could add this opportunity to the newsletter for families to sign up
 - Wren could also use board help this week to help clear space
- ECO should be in hand the week of 7/17
- CDL update: Need two or more people identified to go through training, as needed
 - Jerick will connect with Brittany on this to identify who will be trained

Finance

- Credit card approval
 - Sales Mobile Demo (awesomescreenshot.com)
 - We are now approved for a credit card

Personnel

- Hiring Update and Needs
 - Wren sent out an update last week.
 - We now have all of our lead teachers. Big thanks to our directors and staff who have been part of the process.
 - Maegan is taking the lead on hiring a school counselor, we are planning to make an offer soon.
 - Hired a theater arts teacher
 - We need someone for movement and music
 - We also need a bus driver and janitor
 - Add these positions to the next newsletter

Policy and Board Development

- Three board applicants
 - Would like to have a closed session tonight to discuss current applicants
 - Would like to give the three applicants an update
- Discussion of proposed procedures for board recruitment and appointment.
 - Would add to this document that we would add officer elections annually
 - Could amend our bylaws to elect new members twice a year if we feel that we need it. Currently we are able to fill vacancies so once a year may be ok, but it is something to consider.
 - Need to be mindful of how many people we have rotating out at the same time.
 - We want to have the recruitment plan in place for when we are at a full board capacity to guide us.
 - Could consider a waitlist of sorts for someone that might be right in the future.

	OLD BUSINESS
6:48 PM	<p>ACTION: Approval of Amended Beginning Teacher Support Plan</p> <ul style="list-style-type: none"> Wren moves to approve the amended beginning teacher support plan, Jerick seconds. VOTE: 7/7 Yes, vote passes with unanimous approval <p>ACTION: Employee Agreement approvals</p> <ul style="list-style-type: none"> Aaron moves to approve the current employee agreements, Maegan seconds. Floor opens for discussion, with no discussion, we move to vote. VOTE: 7/7 Yes, vote passes with unanimous approval <p>ACTION: Expense approval for student and staff computers</p> <ul style="list-style-type: none"> Jerick moves to approve this expense for student and staff computers, Aaron seconds. Floor opens for discussion. Wren notes that we got a great deal on this purchase, Brittany worked really hard to get this price. We move to vote. VOTE: 7/7 Yes, vote passes with unanimous approval <p>Anti-Racism workshop with Ian Gibbs-Hall (DEI Specialist)</p> <ul style="list-style-type: none"> Are we ready to commit? When do we want to begin? <ul style="list-style-type: none"> This would be for the board and directors, staff would have the option to join if they would like and have the time We can offer CEUs - it would be 1/10th for every hour Building Bridges could be another great option if we can't get everyone in the same room at the same time Wren will circle back to Ian to say that we want to do this but need to figure out timing and when we'd like to start
7:05 PM	<p>Board Development</p> <p>Wren moves to go into closed session to discuss applications for board director positions, Jerick seconds. With no further discussion, we move to closed session.</p>
8:33 PM	<p>Return from closed session, no specific action was taken in regards to new board members. We discussed the process for adding new board members and the timeline. Three candidates were discussed.</p>
	NEW BUSINESS
8:34 PM	<p>Strategies and Objectives for MCPM BoD Strategic Plan - Please look through the document on your own time before the retreat.</p>
	ANNOUNCEMENTS
	<p>Wren will be seeing our Montessori Coach in person at 11:30 am on Friday,</p>

	<p style="text-align: center;">everyone is welcome to join.</p> <p style="text-align: center;">The next meeting is Wednesday, July 5th at 8:30 pm. The board retreat will be on July 18th.</p>
	ADJOURNMENT
8:38 PM	Wren adjourns the meeting.

Approved by the MCPM Board of Directors on 7/5/23.