


## MCPM Board of Directors Agenda and Minutes

Mission: Mountain City Public Montessori provides equitable access to a high-quality, relevant Montessori education to meet the needs of all students and to strengthen our community.

Vision: At Mountain City Public Montessori, we believe all students deserve access to a quality education that affirms each individual and enhances the collective by giving them an opportunity to practice living in and contributing to a more just society.

DATE	MEETING NAME
2/07/2024 - In-Person February Work Session	
ATTENDEES–MCPM Board of Directors	
<b>Present:</b> Wren Cook Dawn Mendonca Meskil Lara Lustig Aaron Brumo Stella Plato Jerick Wilson Jaclyn Farley Jeffrey Kaplan Susannah Vance Gopalan	<b>Absent:</b> Maegan Brown-absent
ATTENDEES–Others	
Brittany Wager - Operations Director Rachael Shaw Marshall - Curriculum Director	

TIME	CALL TO ORDER
5:37 pm	<p>Called to order by: Wren</p> <p>Roll Call</p> <p>Quorum (need 6/10): we have a quorum with 9 out of 10 board members present</p> <p> MCPM Mission and Vision, Ethics Statment, &amp; Pledge to the Earth.pdf</p> <ul style="list-style-type: none"><li>- Mission Statement read by Stella</li><li>- Ethics Statement read by Dawn</li><li>- Pledge to the Earth read by Lara</li></ul>

	Welcome to new board members, Jeffrey Kaplan and Susannah Vance Gopalan! Introductions
	<b>APPROVAL OF AGENDA AND MINUTES</b>
5:41 pm	<p>Wren moves to approve tonight's agenda. With no amendments, the agenda will run as stated.</p> <p>Wren moves to approve our minutes from our last meeting on January 17, 2023. With no corrections, the meeting minutes are approved.</p>
	<b>PUBLIC COMMENT</b>
5:42 pm	There is no one speaking for public comment this evening.
	<b>DIRECTORS' SHARE</b>
5:43 pm	<p>Good News/Highlights</p> <ul style="list-style-type: none"> <li>• We received the School Safety Grant (\$38,000) from the state. <ul style="list-style-type: none"> <li>◦ \$30,000 will be for upgraded access for card access instead of code.</li> <li>◦ The remaining \$8,000 will be for the Public Montessori in Action CPI training (de-escalation training).</li> </ul> </li> <li>• We also received our federal amount: \$40,000. This year was just for EC and Title I. There are opportunities for other areas in future years.</li> <li>• We received Medicaid funds (around \$300) for related services.</li> <li>• We can apply for a hazardous material grant for what we are paying for asbestos.</li> <li>• We have started interviews for adolescent guides. There is also some interest in our other job openings.</li> </ul> <p>Updates</p> <ul style="list-style-type: none"> <li>• Family survey <ul style="list-style-type: none"> <li>◦ Went out 2-3 weeks ago, and received great feedback. About half of families have filled it out. It has been really helpful and a lot of positive feedback. And the areas with lower scores (such as classroom communication consistency) gave the team things to work on.</li> </ul> </li> <li>• Enrollment <ul style="list-style-type: none"> <li>◦ 227 currently entered the lottery, 100 are K (there are more spots open in K than any other grade). The ratios match well with the amount of applications to spots in each grade.</li> <li>◦ We have 39 openings currently, all grades at lottery except 7th</li> <li>◦ Four students will be coming from Little Grove Preschool and entering into MCPM's Kindergarten.</li> </ul> </li> <li>• Assessments <ul style="list-style-type: none"> <li>◦ We have a few tests left to do from students who were absent last week. We try to assess within a 2 week period so that it's all at a similar time for each student.</li> <li>◦ We are using an adaptive program. Rachael will give more details</li> </ul> </li> </ul>

	<p>about this when she shares these results with the board (hopefully at the next meeting).</p> <ul style="list-style-type: none"> <li>○ Scores can be viewed by student and by class.</li> <li>● IEPs have been in the process of being filled, our EC coordinator has been a great fit.</li> </ul> <p>What is the Directorate working on?</p> <ul style="list-style-type: none"> <li>● The directorate has thought about what their dream school would look like and are building a list of non-negotiables.</li> <li>● There have been 4 new hires since Thanksgiving. A portion of the meeting has been for open-ended questions to help bring on those new staff members.</li> <li>● Last week they discussed the budget. Their feedback was that they'd like to be less involved in the small details of the budget but they'd like to know the big picture and have it be transparent. For example, if we receive a windfall, they'd like to weigh in on how that is spent. There is a lot of trust in Brittany and appreciation for her transparency.</li> </ul>
	<b>2024-25 CALENDAR</b>
6:18 pm	<p>ACTION: 📎 calendar option 1 24-25.pdf</p> <p>Background about the proposed calendar:</p> <ul style="list-style-type: none"> <li>- The calendar committee met for the second time this month and asked that we push this approval through during this meeting even though it is a work session.</li> <li>- The committee is made up of teachers, parents, staff, and board. The committee looked at other calendars and weighed pros and cons to come up with what they'd like to see. Brittany took all of that feedback and made three options.</li> <li>- Option 1 kept the early release Fridays which was greatly preferred overall and ended up being the one that the committee chose with a few small edits.</li> <li>- There is time built in for snow days and late starts.</li> <li>- Nothing was changed for school hours (start and end times).</li> <li>- The large breaks align with the local districts.</li> </ul> <p>Wren would like to entertain a motion to approve the calendar option brought by the calendar committee. Dawn seconds. With no discussion we move to a vote. The motion passes unanimously.</p>
	<b>FACILITY EXPANSION DISCUSSION</b>

6:28 pm

- Setting our Intentions
  - Update on the work of the facility committee (Aaron, Wren, Jerick)
  - Background:
    - We currently have around 100 students, expanding to around 140 next year.
    - We have a 3-year (2023/24 - 2025/26) lease with the church currently.
    - There are three floors in the education building. CUMC is undergoing a major renovation that would be 3-5 years away. MCPM currently uses only part of the space.
    - CUMC did a lot of renovations prior to our move in, we are paying that back as part of our rent each year of our 3-year agreement. Our rent increases each year.
    - We are currently sharing space well with CUMC. Our needs will increase as we grow.
    - At our current growth rate, we would be able to be here for a fourth year.
    - Our downtown location allows us to utilize nearby spaces as well (for example the students currently use the Trinity playground).
  - Second year expansion that will also serve years 3 (and possibly year 4)
    - The church desires to have new restrooms put in on the 3rd floor so that the student restrooms are not shared with church staff.
      - Facility committee has a proposal for adding gender neutral bathrooms within the education building on the third floor. The plan also includes storage space and a multi-purpose classroom.
      - A bigger picture conversation would happen with the church for future years beyond our lease and how this expansion would be paid for.
  - How is our identity wrapped up in the location of the school?
- *Small group breakout*
  - The board divided into small groups to answer the question, "What will MCPM look like in 5 years?" They sorted answers into categories: facility, enrollment, staff, and programming.
- Staff Dreaming feedback was shared with the board.
- What are the non-negotiables?
  - The board is going to think about our non-negotiables and bring those to discuss at the retreat.
  - Staff worked on this today.
- Overview and update of the facility committee work
  - CUMC meetings
  - Third floor renovation
  - Meetings with developers and financiers
    - Scope of school construction
  - Long-range planning tools
  - Conceptual program needs

	The facility committee has started building the tools to assess a budget for expansion and a matrix to evaluate possibilities that come up.
	<b>NEW BUSINESS</b>
	<b>COMMITTEE SHARE</b>
8:24 pm	<ul style="list-style-type: none"> <li>• Community Engagement <ul style="list-style-type: none"> <li>○ United For Youth Network, 2/14, 1-2:30 pm</li> </ul> </li> <li>• Policy and Board Development <ul style="list-style-type: none"> <li>○ Recommendation to move board recruitment to a once per year process.</li> </ul> </li> </ul>
	<b>ANNOUNCEMENTS</b>
8:30 pm	We have an open house on Feb 24th.
	<b>ADJOURNMENT</b>
8:32 pm	Wren adjourns the meeting.

*Approved by the MCPM Board of Directors on March 6th, 2024.*