

# MCPM Board Retreat Meeting Minutes | Summer 2024

DATE	MEETING NAME
July 10, 2024   Summer Board Retreat	
<b>ATTENDEES–MCPM Board of Directors</b>	
<b>Present:</b> Wren Cook Lara Lustig Stella Plato Jerick Wilson Maegan Brown Jeffrey Kaplan Erica Rawls Tameka King Molly Cantrell Sav Sankaran	<b>Absent:</b> Dawn Meskil Aaron Brumo Susannah Vance Gopalan
<b>ATTENDEES–Others</b>	
Brittany Wager - Operations Director Rachael Shaw Marshall - Curriculum Director	

Start Time	End Time	Topic
12:00	1:00	<b>Welcome! (Wren)</b> <ul style="list-style-type: none"> <li>Everyone introduced themselves to the new board members and we shared lunch.</li> </ul>
1:00	1:20	<b>Review of the Shared Agreements</b> <ul style="list-style-type: none"> <li>Make sure the voices, work, and perspectives of all members are heard and acknowledged</li> <li>Follow through on our commitments and know when to ask for help</li> <li>Prioritize long-term impacts over short-term gains</li> <li>Understand discomfort is at the root of all growth and learning</li> </ul>

		<ul style="list-style-type: none"> <li>● Approach situations and disagreements with curiosity</li> </ul>
1:20	2:00	<p><b>Board Responsibilities</b> (Policy and Board Development Committee)</p> <ul style="list-style-type: none"> <li>● <b>2020.BoardTraining.pptx.pdf</b></li> <li>● Small group: review, discuss, and present to everyone; include questions and examples of how we are doing this now <ul style="list-style-type: none"> <li>○ Board Roles and Responsibilities (slides 3 - 7)</li> <li>○ Board Relationships (slides 8 - 13)</li> <li>○ Open Meetings and Public Record (slides 14 - 24)</li> <li>○ Conflict of Interest (slides 25 - 28)</li> </ul> </li> </ul>
2:00	2:15	<ul style="list-style-type: none"> <li>● <b>Strategies and Objectives 2023.pdf</b></li> <li>● Build partnerships in the community to support the expansion of enrollment, facilities, and programs.</li> <li>● Become a committed and engaged part of our community.</li> <li>● Expand our funding base with a detailed annual fundraising plan.</li> </ul>
2:15	2:30	<p><b>How are we doing things differently?</b> (Group Discussion)</p>
2:30	<b>2:45</b>	<b>Break</b>
2:45	3:30	<ul style="list-style-type: none"> <li>● <b>Charter goals.pptx.pdf</b>(Brittany and Rachael)</li> <li>● <b>Strategic Goals and Accountability.docx.pdf</b></li> <li>● <b>Mountain City Public Montessori Charter Application ...</b></li> <li>● What is the board's role?</li> </ul>
3:30	4:00	<ul style="list-style-type: none"> <li>● <b>Budget EOY.pptx.pdf</b>(Lara and Brittany)</li> <li>● The Finance Committee reviews the budget process and monthly monitoring <ul style="list-style-type: none"> <li>● <b>11L 2024 0531 CONDENSED BUDGET.pdf</b></li> </ul> </li> <li>● End-of-fiscal-year status and what it means</li> <li>● What is the board's role? <ul style="list-style-type: none"> <li>○ Oversight of the plan</li> </ul> </li> </ul>
4:00	5:00	<p><b>Academic Growth and Success (Rachael)</b></p> <p><b>23/24 Data</b> <b>2023- 2024 Assessment_ Nautilus Data.pdf</b></p> <ul style="list-style-type: none"> <li>● 2023-24 Data Review <ul style="list-style-type: none"> <li>○ What does it tell us?</li> <li>○ What is the goal?</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ How is MCPM planning to meet that goal? <ul style="list-style-type: none"> <li>■ Train Staff on programs: MEFS, NWEA MAPs, BOG 3 Reading, EOG 3-8, Developmental Environment Rating Scale, Nautilus</li> <li>■ Create Testing Plans and Culture</li> <li>■ Implement one round of each test and gather data / interpret</li> <li>■ Report to Federal and State Government</li> <li>■ Family Communication</li> </ul> </li> </ul>
5:00	6:00	<p><b>Staffing and Enrollment Update (Brittany and Rachael)</b></p> <p>■ <b>Enrollment and retention.pptx.pdf</b></p> <ul style="list-style-type: none"> <li>● Timeline and review of the enrollment process</li> <li>● What does it look like now? <ul style="list-style-type: none"> <li>○ Demographic information and numbers <ul style="list-style-type: none"> <li>■ SES</li> <li>■ Racial</li> <li>■ EC</li> </ul> </li> </ul> </li> <li>● Retention (staff and students) <ul style="list-style-type: none"> <li>○ Retention rates for staff and students</li> <li>○ What is working?</li> <li>○ Explanation of leaving (staff and students)</li> </ul> </li> <li>● New Positions and New Hires</li> </ul> <p><b>10 month vs 12 month pay - This will be voted on in the August meeting</b></p> <p>■ <b>10 month vs 12 month pay.pptx.pdf</b></p>
6:45	7:00 pm	<p><b>Closing</b></p> <p><b>Discussion planned for today that we will move to future meetings:</b></p> <p><b>Feedback Review</b></p> <ul style="list-style-type: none"> <li>● Clear roles and responsibilities of board</li> <li>● Clear and measurable goals of the school</li> <li>● Equitable access to the work of the board and information needed by the board</li> <li>● Make space for dissenting perspectives and people who are not first talkers</li> </ul> <p><b>Looking Ahead</b></p> <p>Guiding Question for 2024-25: <i>How do we create clear</i></p>

		<i>expectations and accountability for board work?</i> <b>Development:</b> Workshop on how to secure sponsorships
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